

Community Development Advisory Commission Meeting
July 6, 2006

The Community Development Commission met on Thursday, July 6, 2006 in the City Council chambers located at 221 East Main Street, Round Rock, Texas. The meeting was called to order at 6:34 pm. The following commissioners were present for roll call: Rodney Howard, Karen Adair-Murphy, Dina Schaefer, Steve Laukhuf, and Lee Moore. Ricardo Guzman and Martha Chavez were absent.

Approval of Minutes: May 4, 2006; May 23, 2006

The chair called for a motion to approve the May 4, 2006 and May 23, 2006 minutes. Commissioner Laukhuf abstained from voting since this was his first meeting and he was not present at either meeting.

Motion: Commissioner Schaefer moved to approve the May 4, 2006 and May 23, 2006 minutes. Motion was seconded by Commissioner Adair-Murphy.

Vote:	Ayes:	Rodney Howard
		Dina Schaefer
		Karen Adair-Murphy
		Lee Moore
	Noes:	None
	Absent:	Martha Chavez
		Rick Guzman
	Abstain:	Steve Laukhuf

Motion carried.

Presentation/Public Hearing/Recommendation:

A. Consider presentation concerning the 2006-2007 draft Third Year Action Plan.

Ryan made the staff presentation, focusing on the new performance measure requirements, the city's entitlement funding history, and the recommended activity funding for 2006-2007.

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Activity selection is based on goals established in the 2004-2009 Consolidated Plan. The five year plan identifies funding needs in the areas of Public Facilities, Infrastructure, Public Services, Economic Development, Housing, and Planning. If a proposed activity is not identified in the five year plan, it cannot be funded without a plan amendment.

Eleven activities are being recommended for funding:

Recipient	Program	Program Description	Funding
City of Round Rock PARD	Senior Center Equipment	Four new Dell computers for the Allen R. Baca Center	6,800
City of Round Rock PARD	Senior Program Scholarships	Scholarships for memberships, classes, and activity fees	2,000
City of Round Rock Office of Community Development	Fair Housing	Tenant Landlord Counseling services pilot program	5,000
City of Round Rock Office of Community Development	Program Administration	Administration and oversight of the CDBG program; salaries; overhead	79,296
City of Round Rock Office of Community Development	Home Repair Program	\$20,000 grants to income eligible homeowners to bring substandard homes to code	245,211
City of Round Rock Code Enforcement	Residential Code Enforcement	Grant for mowing services, brush pick up and lot clearing services for income eligible homeowners who have been cited with code violations.	5,000
City of Round Rock PARD	Play for Life	Physical activity programs to help fight obesity in children. Scholarships to income eligible families for program fees.	15,000
WBCO Head Start	After School/Summer Care Scholarship Program	Scholarship program for after school and summer care for Head Start and at risk children.	21,671
Round Rock Area Serving Center	Prescription Assistance Program	Prescription assistance for limited clientele under 60 years old.	5,000
Bluebonnet Trails CMHMRC PRIDE ECI	Strength and Movement Equipment	Purchase equipment used to improve posture, mobility, and strength for handicapped children.	4,000
Round Rock Area Serving Center	Serving Center Cooler	Purchase walk-in cooler for food pantry	7,500

Total Program Funding \$396,478

Ryan noted that housing activities are shifting from down payment assistance for first time homebuyers to home rehabilitation. There is a large inventory of housing stock from the 1970's and 1980's that is beginning to show

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early signs of deterioration, in areas such as Chisholm Valley. In order to preserve these older neighborhoods, CDBG programs will be developed to help improve them. An example of this shift is putting more money into the rehab program and developing new programs for code enforcement.

Ryan provided details about the current rehab program at the request of Commissioner Adair-Murphy. Ryan addressed questions and comments from Commissioner Laukhuf regarding the rehab program.

The commissioners discussed the PARD Play for Life program and questioned how the children would be selected, what types of activities would be offered, and how the outcomes would be measured.

Laukhuf had questions regarding the WBCO after school program which were addressed by Ryan and Commissioner Howard.

Commissioner Adair-Murphy asked for further clarification of the code enforcement program. Ryan explained how the program would be limited to the elderly or disabled and would not become a city "mowing service".

Commissioner Laukhuf commented that two programs not funded were, in his opinion, critical areas of need: the Round Rock Housing Authority's request for a feasibility study to redevelop 100 housing units and the Children's Support Coalition's request for mental health funding. Commissioner Schaefer addressed the counseling request and said the recommendation to not fund the program was based on information presented to the Commission. The numbers used by the presenter did not coincide with the school district's information. The presenter had other conflicting information regarding case managers and the RRISD. The pilot program lacked infrastructure so the subcommittee recommendation was to not fund. Commissioner Schaefer added that she would like to see the Children's Support Coalition rework their plan and re-apply because she agreed there was a great need for mental health services.

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Laukhuf asked if unused funds became available could the Round Rock Housing Authority's request for the affordable housing feasibility study be funded. Ryan explained that any unused funds would be disbursed through another application process open to the public.

There was discussion about the reallocation of \$50,000 set aside for land acquisition for several years ago that was ultimately used for Hurricane Rita evacuee programs in Round Rock.

Commissioner Moore asked for additional information on the proposed tenant/landlord counseling service which Ryan addressed.

There were no further questions and Ryan concluded the staff presentation.

B. Consider public testimony concerning the 2006-2007 draft Third Year Action Plan.

The chair opened the public hearing. Being no testimony, the hearing was closed.

C. Consider recommendation concerning the 2006-2007 draft Third Year Action Plan.

There were no further staff comments. The Chair asked for a motion on the draft plan.

Motion: Commissioner Adair-Murphy moved to recommend approval of the 2006-2007 draft Third Year Action Plan. Motion was seconded by Commissioner Schaefer.

Vote:	Ayes:	Rodney Howard
		Dina Schaefer
		Steve Laukhuf
		Karen Adair-Murphy
		Lee Moore
	Noes:	None

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Absent: Martha Chavez
Rick Guzman

Abstain: none

Motion carried unanimously.

Rodney Howard thanked former commissioners Stephanie Baker and Mary Green for their past service. He also welcomed the two new commissioners, Steve Laukhuf and Lee Moore. Mr. Laukhuf and Mr. Moore both thanked the Council for the opportunity to serve on the Community Development Advisory Commission.

Being no further business discussion, the meeting adjourned at 7:35 pm

Respectfully submitted,

Mona Ryan,
Community Development Coordinator